

SAMK / Agreement on the Preparation of a Thesis

Author of thesis:	
Student number:	Group in which studies were started:
Degree programme:	
Name of supervising teacher, email address, telephone number and address:	
Client, name of contact person, email address, telephone number, address and Business ID :	
Title of thesis:	
Scheduled progress of thesis:	
The agreement is based on an approved research plan.	
Any disputes over the agreement shall be primarily resolved by mutual consent between the parties. If no agreement can be reached in negotiations, the disputes shall be resolved at the Satakunta District Court. This agreement was prepared in identical copies, one for each party.	
We have read the Terms (page 2) and accepted them.	
Date:	
Signature of the client's representative, title and clarification of name:	
Signature of Dean and clarification of name:	
Signature of the supervising teacher:	
Signature of the author:	

Terms of Agreement

Insurances. If the thesis is prepared entirely or partly during the student's paid employment, the client shall draw up an appropriate written employment contract. The employer shall take out the statutory insurance policies because the insurance policies taken out by Satakunta University of Applied Sciences do not cover the author of a thesis prepared during paid employment.

Compensation of thesis costs. The client and the student shall mutually agree upon the compensation of any costs incurred by the thesis (including data acquisition, raw materials, travel, compensation for work etc.). As a rule, Satakunta University of Applied Sciences shall not compensate for the costs of an individual thesis.

Rights to the results. The client shall obtain the right to use the results of the thesis and to utilise them commercially. The author shall report the results of the thesis to the client.

Intellectual property rights. Copyright and other intellectual property rights shall be reserved to the author. The author and the client shall separately agree upon as to which extent copyright and other intellectual property rights are transferred to the client.

Thesis supervision and responsibilities. The student shall be responsible for the preparation of the thesis and the results presented therein. Satakunta University of Applied Sciences shall be in charge of thesis supervision and monitoring, as well as ensuring the adequate quality of work. Satakunta University of Applied Sciences shall not be held financially responsible for the results or schedules of the work. The author shall not be responsible for any damage caused to the client due to delays in the thesis process, unless otherwise agreed upon. The client undertakes to provide the student with all the information and material needed for preparing the thesis and to supervise the thesis process from the client organisation's standpoint. The student undertakes to return the confidential material obtained from the client during the thesis process after having completed his or her thesis, or when the parties jointly find that there is no basis for cooperation to complete the thesis.

Publication of results and confidentiality. The thesis shall be public in its entirety. If the thesis includes business secrets or other confidential information referred to in the Openness Act, the confidentiality requirements shall be taken into consideration when preparing the thesis report. When necessary, the confidential information shall be kept in the background material. The thesis, or parts thereof, can also be published on the Internet upon separate agreement. The parties involved in the thesis (student, client and supervising teacher) undertake not to disclose any confidential information or documents brought up during the thesis process or in preceding or following negotiations and not to make use of any confidential information expressed by another party without separate permission. Contact details of the agreement are saved on SAMK's customer management system Yrinet. (Privacy policy is based on the act on personal data 539/1999).

Satakunta University of Applied Sciences is entitled to use the cooperation project as a reference to the University's working life contacts, including SAMK's cooperation database in which searches can be made on the Internet. For each thesis, the following information is indicated: title, organisation and contact person in the organisation. Furthermore, the project may be used for the attainment of objectives set on vocational higher education e.g. in the form of teaching material or method, provided that the confidentiality of the information included on the project is not jeopardised.