SAMK / Plan for finishing Degree studies

This form should be filled as an attachment of the application of continuing the study time (OP13), if student applies for a longer extra study time than one term (Spring term 1.1.–31.7., Autumn term 1.8.–31.12.) or if student has received extra study time at least once before. Student fills the form with his/her tutor teacher. The teacher delivers the form to the team leader. The form can be used as an attachment of the application of returning the study entitlement (OP12).

Student's last name and first names:	Student number:
Phone:	E-mail:
Faculty:	
Degree programme:	

Information about the uncompleted studies

Name of the course, module or other part of the curricula	Uncompleted parts	Term, when completed

(to be continued on a separate paper or the other side of this form)

Planned schedule for graduation: Year 201 Term ☐ Spring ☐ Autumn

Marks made by the teacher:

☐ I recommend the approval of this plan. ☐ I don't recommend the approval of this plan. Grounds of not recommending the approval:	Date: . .201 Teacher's signature:

Marks made by the Team Leader

☐ I approve this plan. ☐ I don't approve this plan. Grounds of not approving the plan:	Date: . .201 Signature of the Team Leader: